



CLEARANCE FORM - Eff: 01Oct2011

Section 1. (To be completed in full by player).

Player's Name: DOB:
Contact Phone Number: Home: Mobile:
Email:
Currently a Jets Player YES/NO If yes what team/grade?
Future Club: Future Team/Grade
Have you made contact with future Club YES/NO If yes Who?
Present Club:
Reason for clearance:
Players Signature: Date:.....

Note: Delay in processing will occur if not completed in full

Section 2. (To be completed by the SBA Administrator).

Clearance form and payment received. Date:
Email sent to Present Club. Date: Email received from Present Club. Date:
Email sent to Future Club. Date: Email received from Future Club. Date:

Section 3 (To be completed by the SBA Administrator within 7 days of receipt of clearance form).

Is the player under suspension? YES / NO Is there any reason why clearance should not be granted? YES / NO

DATE CLEARANCE FINALISED: Administrator's signature:

Note: A player under suspension will not be granted a clearance.
Note: A player has the right of appeal to the SBA when clearances are not granted.
Refer to current Bylaws on the below website on the Information tab.
Note: Player registrations will not be accepted at any time prior to a finalised clearance

The appropriate Administration fee must accompany the lodgment of this form with the SBA.

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POLICY & PROCEDURES – CLEARANCE HELP SHEET

Domestic – Procedure of Clearance request from one Club to another –

- Obtain Clearance Form from the SBA website www.sunburybasketball.com.au under “Forms”,
- Complete “Section 1” the player detail section, ensuring all areas completed in full and signed.
Note: delays can be expected if not all details have been completed.
- Contact the correct Club person from the Club you wish to play for (Accepting Club) and ensure they have a position for you.
- place the completed Clearance form with the appropriate fee (currently \$10.00) in the Clearance Secretary’s Mail box at the stadium

Clubs please note that the 14 days grace – starts when the “online” clearance email is forwarded to your nominated Clearance contact.

Due to Club structures the 2 week “waiting” period allows time for internal committee procedures and is a “Cooling off” period for both parties.

We ask that you respect the privacy of Club Committee persons, and follow these procedures.

The SBA Administrator/Clearance Secretary has 7 days (after receipt from both clubs) to complete the clearance or give reasons to player/club why this cannot be done.

This entire procedure may take up to 21 days.

Verify that your clearance has been granted.

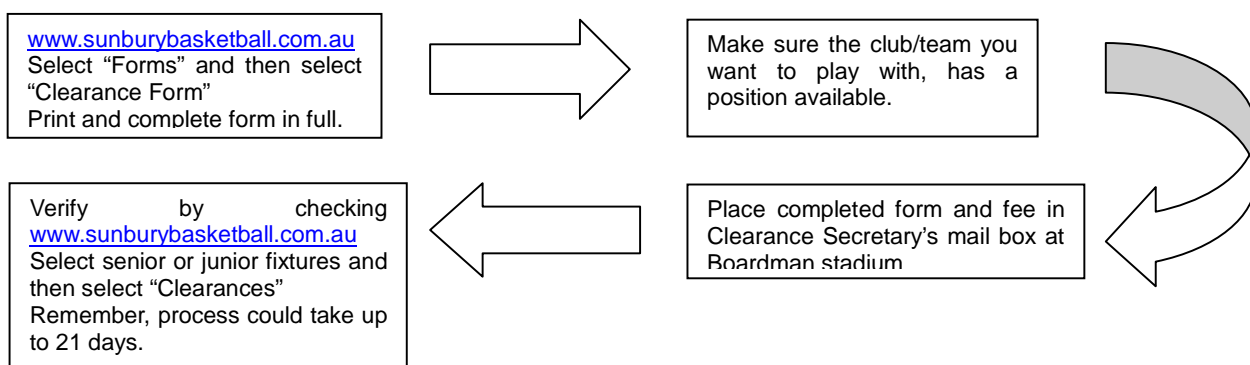
Player must ensure that the clearance has been finalized prior to playing with new team.

This is part of the Player’s responsibility and is not up to Clubs to chase up Clearances

The above details are a guide ONLY – all By-Laws must be followed.

Please note: Player registrations will not be accepted at any time prior to a finalized clearance

Complaints regarding non-compliance of these rules please email to secretary@sunburybasketball.com.au



Junior Representative Player Restrictions (Jets) – Refer to By-Law 8.36

- No junior representative player (Jets) will be granted a clearance in their first year of representative basketball.
- No junior representative player (Jets) is permitted to play in the C Grade domestic competition
- No junior representative player (Jets) is allowed to apply for a clearance from one domestic club to another, unless such application is approved by a representative/s appointed by the SBA Board